



# K. SMART ASSOCIATES LIMITED

## CONSULTING ENGINEERS & PLANNERS

85 McIntyre Drive  
Kitchener, ON N2R 1H6

Tel: 519-748-1199  
Fax: 519-748-6100

### **Civil Engineering Technologist**

K. Smart Associates is seeking qualified, energetic individuals to join our team of professionals specializing in the field of municipal drainage. This position requires excellent communication skills and balancing office and field responsibilities related to the design and construction of municipal drains, with many projects situated in rural locations. This position includes the long-term potential for progressive responsibility as a Drainage Superintendent. Periodic tasks may also include site development, municipal infrastructure and bridge projects.

### **Typical Office Duties**

- Design/drafting of conceptual and final drawings with AutoCAD Civil 3D
- Preparing construction cost estimates and specifications
- Assist with preparation of reports and memos
- Assist in the tendering process and contract administration
- Communications with project managers, municipal staff, clients and agencies
- Use of Excel and GIS software for calculations and data management

### **Typical Field Duties**

- Assist with topographical surveys using GPS
- Construction inspection and documentation
- Field meetings with contractors, landowners and municipal staff

### **Additional Qualifications**

- Candidates must have completed at least three years of Civil Engineering study at a post-secondary institution.
- C.E.T., C Tech., or eligibility for registration is preferred
- Work experience in any the following areas is considered an asset: construction, agriculture, environmental permitting.
- Strong verbal and written communication skills
- Valid driver's license

If interested, email your resume, cover letter and employment application in MS Word or pdf format to [kdeath@ksmart.ca](mailto:kdeath@ksmart.ca) and [info@ksmart.ca](mailto:info@ksmart.ca). Attention: Kevin Death.

Kevin Death, C.E.T.  
K. Smart Associates Limited,  
85 McIntyre Drive,  
Kitchener ON N2R 1H6  
[www.ksmart.ca](http://www.ksmart.ca)